

CBS Rentals LLC

Post Office Box 1414 Charlottesville, VA 22902 (434) 971-9922 www.cbsrentals.com

Lease Application

Personal Information

First Name _____ Middle _____ Last _____

Date of Birth _____ Social Security Number or ITIN _____

Cell Phone _____ Phone 2 _____

Email _____

Property Requested (In order of preference)

1. _____ 3. _____

2. _____ 4. _____

When needed _____

Student Status (Complete if applicable)

Educational Institution _____ Type of Student: Full Time _____ Part Time _____

What year Student? 1st 2nd 3rd 4th Graduate Other _____ Student ID No. _____

Other Occupants (Separate applications required for occupants over 18)

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Name _____ Age _____ Relationship _____

Residences

Present Address _____

How Long _____ Monthly Payment: Rent _____ Own _____

Landlord/Mortgagor Reference _____

Previous Address (if applicable) _____

How Long _____ Monthly Payment: Rent _____ Own _____

Landlord/Mortgagor Reference _____

Employment/Income/Source of Funds Information

Current Employer _____	(If current employment is less than 18 months) Previous Employer _____
Business Address _____ _____	Business Address _____ _____
Position _____ Salary _____	Position _____ Salary _____
How Long _____ Phone _____	How Long _____ Phone _____
Supervisor _____	Supervisor _____

If other income / source of funds, please explain (Amount, Source, Etc.) _____

Vehicle Information

Driver's License No. _____ License State _____

Auto Make, Model, Year _____ Auto Color _____

License Plate State and Number _____

Emergency Contact

Contact Name _____ Relationship _____

Phone 1 _____ Phone 2 _____

Address _____ City, ST, Zip _____

Legal / Credit

Are there any outstanding judgments or collections against you? Yes No

Are you currently in or contemplating bankruptcy? Yes No

Have you declared bankruptcy in the past 5 years? Yes No

Have you been evicted for non-payment of rent or lease violations in the past 5 years? Yes No

If you answered yes to any question above, please explain. _____

How did you learn about our properties?

_____ Friend / word of mouth	_____ cbsrentals.com	_____ Search Engine
_____ Visited property	_____ BRAC.com	_____ Drive by / Curb Appeal
_____ UVA Off Grounds website	_____ Cavalier Daily	
_____ Other (please explain) _____		

Equal Housing

Our properties will be shown and made available to all persons without regard to race, color, religion, national origin, sex, familial status, disability, source of funds, sexual orientation, gender identity, status as a veteran, or elderliness in compliance with all applicable federal, state and local housing laws and regulations.

Terms & Conditions

1. Rental rates are subject to change without notice pending full lease execution.
2. A non-refundable \$35.00 application fee is charged to cover our expenses incurred in verifying the information Applicant provides on this application. Applicants filing this information electronically must submit the applicant's photo identification and pay the application fee by debit/credit card/check. The application fee can be submitted via phone during business hours at (434) 971-9922. Copy of photo identification and/or application fee may also be mailed to: CBS Rentals LLC, PO Box 1414, Charlottesville, VA 22902 or delivered to the rental office at 120 13th Street NW, Charlottesville, VA 22903. Applications received without fees and copies of photo identification are deemed incomplete and will not be processed until the application fee and photo identification are received. **NOTICE:** When you provide a check as payment, you authorize CBS Rentals LLC either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your check, and you will not receive your check back from your financial institution.
3. I hereby give consent and authorize CBS Rentals LLC and its agents to make any and all inquiries necessary to obtain and verify information regarding my credit history, rental history, mortgage history, income/source of funds, student status and/or employment status for the purposes of processing this application. I also authorize my employer, landlord, creditors, and any other person or agency to furnish any information as requested by CBS Rentals LLC for the purposes of processing this application.
4. I certify that I am above legal age and the above information is true and correct to the best of my knowledge. I understand that any lease agreement made on the basis of the above information may be terminated at any time at CBS Rentals LLC's option if this information is found to be false.
5. A copy of the criteria used to determine eligibility to rent (Statement of Residential Rental Criteria) is available to Applicant upon request.
6. I certify that I am not, and am not acting, directly or indirectly, for or on behalf of any person, group, entity, or nation named by any applicable law, executive order or government department or agency as a terrorist, "Specially Designated National and Blocked Person", or other banned, blocked or prohibited person, entity, nation, or transaction pursuant to any law, order, rule, or regulation that is enforced or administered by the Office of Foreign Assets Control or any other federal or state government department or agency.
7. In lieu of an original signature to this agreement, landlord will accept a valid and legitimate electronic and/or facsimile signature of the Applicant. In doing so, Applicant hereby acknowledges his/her endorsement and acceptance of this agreement and waives any challenge to the validity of this agreement based on Applicant's endorsement by electronic and/or facsimile signature.

By checking this box, Applicant agrees to the terms and conditions contained in this application.

Applicant's Signature _____ Date _____



Office Use Only: Payment Amount _____ Type _____ Date _____